CAMPTONVILLE COMMUNITY SERVICES DISTRICT

CEMETERY
COMMUNITY CENTER
VOLUNTEER FIRE DEPARTMENT
WATER DISTRICT
P.O. Box 327, Camptonville, CA 95922

Tuesday July 28, 2026

6:15 pm

Minutes

Date: July 28, 2026

Time: Meeting at **6:15 pm**

1. Call to Order

The meeting shall be brought to order by JD at 6:18pm

2. Roll Call of Directors and Staff

Jody Deaderick	Present	X
Richard DicKard	Present	X
Randy Rizzo	Present	X (arrived at 6:31))
Rita Ortega	Present	X (arrived at 6:21)
Elizabeth B-Usedom	Present	X

Administrative Assistant

Elizabeth Zapata	Present	X

Board Secretary

Pam Wilcox	Present	X

Guests and Members of the public present: Chief Rasmussen, Admin Chief Wilson, Geoff Burke and Linda Brown

3. Approval of Agenda with addition to 9b.

Action: Shall the board approve the agenda?

Motion by JD Second by EBU Vote: 4 to approve

4. Public Comments or Suggestions (3-minute limit)

a. Comments or Suggestions presented by members of the public concerning issues not addressed on the agenda. There will be a three-minute time limit per person. Board members may respond asking for clarification only. No action may be taken at this meeting on any issue raised. Issues brought before the board may be put on a future agenda. **None**

b. Comments or Suggestions from members of the board concerning items not on the agenda.

- **Chief DR received 40 calls when a main water pipe was broken in town during work by a contractor. The Board discussed finding a better emergency plan to inform the Services District of Emergencies.**
- **Admin Chief MW said Yuba County Office of Emergency Services has a system in place to notify residents during emergencies. EZ will check into this and also reach out to the community to sign up on an email list for emergencies. Emergencies will be posted on the CCSD website.**
- **Linda Brown informed the board a letter was received asking to sell back cemetery plots that were purchased along time ago. The board agreed to purchase them back. This will be added to the agenda Item 9b.**

5. **Consent Agenda**

   Shall the Board approve the following Consent Agenda Items? Any item may be removed for further discussion and separate action following consideration of remaining consent agenda items.

   a. Approve Minutes from the June 23rd meetings.

   b. Approve June 2026 Treasurer Reports.

   Action: Shall the board approve the Consent Agenda?

   Motion by: JD Second by: RO Vote: 4 to approve

6. **Board Training (Mike Wilson)** Discussed Form 700 compliance and filling it out online. MW will send us the link**.** MW created a Compliance Checklist to track board member compliance with required and recommended trainings.

7. **Fire**

   a. Report from the Fire Liaison: RO will follow up on restarting Safety Meetings at Fire Trainings

   b. Report from the Fire Chief: attached. New radios have been received. Looking for new water tender.

   c. Report from the Administrative Fire Chief: attached

   d. Presentation of the Fire July 2026 expenditures.

   Action: Shall the Board approve Fire July 2026 expenditures?

   Motion by: JD Second by: RO Vote: 5 to approve

   e. **Action: Shall the Board approve the first reading of the 2026-2027 Fire Budget?** (Fire and MK combined)

   Motion by: JD Second by: RO Vote: 5 to approve

   f. **Action: Shall the Board approve the first reading of the 2026-2027 MK Budget? Tabled** EZ Will separate budgets for next meeting.

   g. **Action: Shall the Board approve EBU as the JPA Alternate?**

   Motion by: JD Second by: RO Vote: 5 to approve

   h. **Discussion Items:**

   i. Solar Plan Proposal: the Board had several questions and discussed reaching out to more solar companies to see what they can offer.

   ii. Staff report for agenda items related to sale of surplus vehicles: The list of surplus vehicles was shared.

8. **Water**

a. Report from the Water Liaison: Dick informed the Board that Beau will be sending in a monthly water report, it is attached. Dick reported due to the main water line in town being broken by the construction company, Beau took water samples in to Cranmer Engineering to have the water tested after the line was fixed. Samples were in compliance and safe to drink. Beau offered water testing at customers' homes if they were concerned. During the emergency PG&E brought a pallet of water to the Camptonville Community Center available to the Community.

b. Monthly report on Water Arrearages: the most current 30-60-90 day delinquent account report was not available at the meeting.

c. **Action: Shall the Board approve Water July 2026 expenditures with BenEn ($680.28) and Cranmer Engineering ($110.00) added to the list?**

Motion by: JD Second by: RD Vote: 5 to approve

d. **Action: Shall the Board approve the second reading of Policy 900.1 Water Rates?**

TABLED to revise language regarding multiple users on a single meter.

e. **Action: Shall the Board approve the first reading of the 2026-2027 Water Budget?**

Motion by: JD Second by: RD Vote: 5 to approve

f. **Action: Shall the Board approve a petty cash account for water?**

TABLED to get more information on what is needed by Water Operator.

g. Discussion Items:

i. Cash flow concerns: set priorities on payment of outstanding bills and repayment of money owed to fire. Add a line item in the budgets for these expenses.

ii. Update: Accepting electronic Water payments at River Valley Community Bank. Papers were sent to JD. One she could not fill out without more information. EZ is checking on this.

iii. A policy is needed for determining water charges for contractors wanting to purchase water from CWD for local projects. Board needs to see contract that Geoff Burke used with the first company.

iv. Operational Sustainability Plan Report: The report was read. The large balance of delinquent accounts is not sustainable for the water department continued operation. The Board is working on a solution.

8. **Camptonville Community Center**

a. Report from the CCC Liaison: Finances, Events and Projects (Dick) attached

b. **Action: Shall the Board approve CCC's July 2026 expenditures?**

Motion by: JD Second by: RD Vote: 5 to approve

c. **Action: Shall the Board approve the first reading of the 2026-2027 CCC Fiscal Budget?**

Motion by: JD Second by: RO Vote: 5 to approve

d. **Discussion Items:**

i. Purchasing QuickBooks checks-how many should be purchased?

RD said to purchase 50 checks

9. **Cemetery**

a. Report from the Cemetery Liaison (Randy) attached

b. No Expenditures

Emergency addition to the agenda:

Action: Shall the Board approve the request from Sharon Jaynes to buy back Plots #'s 118b, 118c, 118d and 118e for the original purchase amount of $40.00 total?

Motion by: JD Second by: EBU Vote: 5 to approve

c. **Action: Shall the Board approve the first reading of the 2026-2027 Cemetery Budget?**
Motion by: JD Second by: RD Vote: 5 to approve

e. **Discussion items:**

i. Reselling plots**:** EBU will work on writing up a policy update to review at the next meeting.

ii. Former residents purchasing plots at residential rates: EBU will work on this for the next agenda

10. CCSD

a. **Action: Shall the Board approve new Board Members Rita Ortga and Elizabeth Barnhart-Usedom as check signers on all River Valley Community Bank accounts, and Camptonville Community Services District County accounts? Also remove Theodore Sapp and Geoff Burke as signers from all the accounts.**
Motion by: JD Second by: RR Vote: 3 to approve, RO and EBU abstained.

b. **Action: Shall the Board approve Linda Brown to join an adhoc committee working on updating the policy manual?**
Motion by: JD Second by: RR Vote: 5 to approve

c. **Action: shall the Board approve Resolution 2026-728 approving the Levy of the 2026 Direct Fire Tax Assessments?**
Motion by: JD Second by: RO Vote: 5 to approve

d. Discussion items:
   i. Update: required Board Trainings: Mike Wilson has updated this in item 6 and we will have a standing agenda item monthly.
   ii. Secure new auditor for the CCSD: JD has a call in to an auditor in Yuba City.
   iii. Articles for the September Courier: RD will do a water article and EBU will do a cemetery article.
   iv. Create ad hoc committee to work on updating CCSD Policy Manuel: EBU and Linda Brown will work on this for Cemetery. To be put on next month's agenda.
   v. New Board member domain name email addresses: Webmaster has been contacted to start process.
   vi. Board Recruitment for upcoming board seat: work in progress. Need someone for Water Dept. Liaison.
   vii. Moonshine Road roadside hazard clearing for safety issues: RD spoke with school principal Patrick Brose. Patrick will contact Public Works when he is back from summer break.
   viii. New websites updates needed: EZ has started this. Board members were asked to send in a photo and a bio. RD will send it photos for the Water Dept (diversion dam, etc).

11. Safety Issues, Harassment, Accidents to report: None

12. Future Meetings

a. Next regular meeting scheduled Tuesday, August 25, 2026 at 6:15pm

b. Items for next month's agenda:
   1. Co-Liaison for Cemetery
   2. Policy update Water 900.1
   3. Policy update for Cemetery
   4. Petty Cash for Water Dept
   5. OES: messaging to residents during emergencies

6. Transfer remaining balance (except $1.00) in Well Dev 1718 and Well Dev 8186 to Water RV 6529.
7. Create Compliance Committee.
8. Look at HR compliance in all departments (sick leave, salary schedules, etc)

c. September meeting scheduled for **Wednesday Sept 23**, 6:15 at CCC.

14. Closed Session: None

15. Adjournment: The Board adjourned the meeting at 9:22 pm by consensus.